**Check list for the Unit 1 Book/Website**

**Step 1:**

* Read directions of the Performance Task on the “Performance Task” handout
	+ Ask teacher any questions about project – come in before or after school or ask during group work time

**Step 2:**

* Determine if you are working alone or in a group of up to 4
* If working in a group – determine who will be in charge of what topic
* Determine if you will be completing a book or a website

**Step 3:**

* Website – have one person create weebly.com account
	+ Pick theme
	+ Pick subdomain name
	+ Add pages (6 total + Homepage)
* Book – determine what size pages, handwritten or typed, illustrator

**Step 4: *THIS WILL TAKE YOU THE LONGEST***

* Begin doing research
	+ Go to class website: phs-ushistory.weebly.com
		- Click on OPPS and Performance Task
		- Click on Unit 1
		- Links are organized at the bottom by topic
		- ALL RESEARCH SHOULD BEGIN WITH THESE SOURCES! DO NOT JUST USE GOOGLE UNTIL AFTER YOU USE THESE!
	+ Use the “Things to Include in your book/website by topic” handout
		- Try to find information for each bullet point
		- Take notes either in the graphic organizer “Taking Notes for Book/Website” handout OR right in your notebook

**Step 5:**

* Write your summary(s) for your topic(s)
	+ Expository summary – Opportunity 3
		- Think about having proper transitions from one section to the next
		- Make sure your summary is organized in chronological order
		- AT LEAST 2 PARAGRAPHS, BUT CAN BE MORE
		- Include at least all of the bullet pointed info from the: “Things to Include in your book/website by topic” handout
	+ Revise and edit your summaries

**Step 6:**

* Organize your book or website
	+ Book (12-15 pages of content + cover + title page + bibliography)
		- 2-3 pages per topic
		- 2 paragraphs for each topic
		- Original artwork/images for each topic
		- Bibliography
	+ Website (6 pages + home/title page + bibliography)
		- 1 page per topic
		- 2 paragraphs at least for each topic
		- Images for each topic
		- Bibliography
* Finalize your book/website
	+ Spell check
	+ Review rubric
	+ Check off that you included each part for each section
	+ Publish your website or bind your book
* Turn in your book/publish your website and provide url by ***OCTOBER 13***